



CITY OF TYBEE ISLAND

P.O. Box 2749 · 403 Butler Ave., Tybee Island, GA 31328

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Swimming Pool, Spa and Hot Tub Permit Application

****OWNER & CONTRACTOR SIGNATURES REQUIRED****

Location of work (street address): _____

Contractor: _____ Address: _____

Name & contact number: _____

Name & contact number of property owner: _____

mailing address of property owner: _____

Details of project: _____

Residential _____ Commercial _____ Estimated cost of construction: _____

ATTENTION PROPERTY OWNER: All swimming pool, spa and hot tub installations are required by law to have a final inspection. Do not make final payment to the contractor without first requiring a copy of the final inspection to assure the work is complete and code compliant. Do not use the pool, spa or hot tub until it has passed final inspection.

Owner signature

Date

Contractor signature

Date

Submittals required with application:

Inspection requirements:

- 1- Copy of survey depicting locations of pool/spa/hot tub, equipment, fencing, etc.
- 1- Set of specifications of the equipment servicing the pool/spa/hot tub
- 1- Set of post-construction drainage plan by a design professional, unless waived
- 1- Set of soil erosion/sediment control plan by a design professional, unless waived by staff.
- \$250 Plan review fee/Engineering fee if applicable

- 1. 5' setback check when pool is set.
- 2. Electrical Rough-in (minimum of one inspection; multiple inspections if applicable)
- 3. Electrical Final
- 4. Receipt for filling pool with off island water source.
- 5. Project Final (includes inspection of required barrier, access gates, self-latching devices, door alarms, etc., as applicable)

Land Development Code, Article 3, General Provisions

rev.8/4/2021

Section 3-190. Swimming pool requirements and placement.

All swimming pools, spas, and saunas shall comply with the following requirements:

- (A) Application for a permit to construct a swimming pool, spa, or sauna must be submitted to the building official. The structural plans must be approved by the building official prior to the issuance of a permit and the beginning of construction and/or excavation. A drainage plan prepared by a registered professional engineer will be required unless the city staff determines that due to the size, method of construction, location, or other characteristics of the proposed swimming pool, spa, or sauna, a drainage plan is unnecessary under the circumstances.
- (B) Swimming pools, spas, and saunas and supporting electrical and mechanical equipment may be located in either the side or rear yard and shall be at least five feet from the property line.
- (C) Swimming pool, spa, and sauna construction must meet all requirements of the codes adopted by the City of Tybee Island.
- (D) Once a swimming pool, spa, or sauna and its accessories have passed a final inspection it shall be a violation of this section to remove or alter any of the equipment that is required by: the International Residential Code — Appendix G, the International Building Code — Section 3109, the National Electrical Code, and the Georgia State Amendments. Failure to maintain the safety related and/or electrical equipment in good and working order shall constitute a violation of this section.
- (E) No swimming pools, spas, or saunas shall be placed across, on, or beneath any utility easements nor shall any utility easement be granted which bisects a swimming pool, nor be located within five feet of any marsh buffers as delineated by the state department of natural resources.
- (F) When a swimming pool, its deck, or other accessory to a swimming pool is proposed for construction on a site that has already been improved, the swimming pool plans and permit application will be reviewed by the city engineer.
 - (1) If there is an approved drainage plan for the site the city engineer will review the plans for the swimming pool, deck and accessory structure to ensure that the proposed improvements will not materially affect the drainage of the site. If they will materially affect the drainage of the site the applicant will have to have a drainage plan prepared by a design professional before a permit for the swimming pool, deck or accessory will be issued.
 - (2) If the site was improved without a drainage plan, the city engineer will review the pool plans and permit application to ensure that the swimming pool, deck or accessory structure will not increase the amount of run-off leaving the site.
- (G) Any permit for a swimming pool is required to contain a soil and erosion plan for the proposed site prior to the issuance of a permit and commencement of any construction related activity.
- (H) Water restriction. For the initial filling of a newly constructed swimming pool, the water to fill the pool shall be from an outside source and not from the city's municipal water system.