

INFRASTRUCTURE COMMITTEE MEETING MINUTES
CITY OF TYBEE ISLAND
May 12, 2011
5:00 P.M.

Attendees: Paul Wolff, Bill Lovett, Bill Garbett, Barry Brown, George Reese, Joe Wilson and Diane Schleicher.

Approval of the minutes of the previous meeting

New Business:

- I. McKenzie/Hwy 80 Bid – lowest bid – AD Williams – Lump sum cost - \$36,125
 - A. Diane Schleicher states there were only two bids. The other bid was fairly close.
 - B. Paul Wolff asked where we could find another \$18,000. Diane states that Mary said we could use this year's budget if the City Council is willing to approve this. And say we will budget the balance in the CIP. It will have to come out of the General Fund for this current budget that we are putting together. There will have to be a commitment that something else gets pushed. So you would have to be willing to budget for it.
 - C. Bill Garbett asked if this could come out of Capital projects. Diane states it could come out of Capital projects but we have pretty much used the general fund. We could possible use contingency monies. Will have to check with Mary to see how much is in there. The permit is only good for 90 days.
 - D. Bill Lovett asked if we have contacted Johnny Williams about paring down the cost some. Tell him it's over your budget. Paul Wolff thinks that is a good idea. Let's start there and see if we can't get the cost down to at least \$30,000.
 - E. Paul Wolff states he would like to suggest that we approve this bid contingent upon having staff talk with the contractor to try their best to get the cost down. We need to do this, if we are going to do it...before the busy season.
 - F. Barry Brown asked if there was any way to get DOT to put up flashing signs there at the curve for pedestrian crossing. Paul states it's hard to get DOT to do that unless the traffic count justifies it. Paul asked Bill Garbett for a motion to proceed on this.
 - G. Bill Garbett moved to approve the bid from AD Williams, not to exceed \$36,000 and ask Joe Wilson and staff to discuss modifications to the plan that might save us a substantial amount of money. Paul Wolff seconded.

Old Business:

- I. HISTORIC BUTLER AVENUE PEDESTRIAN SAFETY PROJECT
 - A. Schedule
 1. Draft Project Manual and 90% Plan Comments Submitted May 2, 2011

2. Utility Certification Pending
 - a. "No Impact" Letters received from:
 - (1) Georgia Power
 - (2) City of Tybee
 - (3) Comcast
 - b. Awaiting Letter from AT&T
- B. DOT Construction Agreement
 1. Revised to increase Grant amount by over \$24,000
 2. Approval by Committee and Council
 - a. Bill Garbett moved to approve. Paul Wolff seconded.
 - b. Barry Brown asked what the cost is. Bill Lovett states they did a cost estimate at \$159,000.
- C. HGBD Assistance
 1. Speed up review and approval of Project Manual
 2. Speed up DOT's execution of Construction Agreement
- D. Goal is to advertise for bids in August
- E. Engineering Proposal - \$19,800
 1. Paul Wolff states he knows if Kathryn Williams were here, she would ask why aren't we putting this engineering out for bid? My response would be, I don't think we are going to do any better than this, especially since we are getting a 10% deal off the top.

II. WATERSHED PROJECTION PLAN

- A. Watershed Assessment not yet approved by EPD
- B. "Preliminary" Watershed Protection Plan due June 12, 2011
 1. George Reese states he does not have the monies for this in the current budget.
 2. Paul Wolff asked if we have any options at all with getting an extension on this. This is due June 12th and we don't have the money to pay you.
 3. Bill Lovett states pay me in July. Bill states the total cost of the Plan will be \$18,765.
- C. Review and Approval by City of plan prior to submittal to EPD ???
 1. Bill Lovett states this Watershed Protection Plan has to be reviewed and approved by Council. It requires you to put in certain best management practices. So, I don't want to send it to EPD without you reviewing it and approving it. EPD has had the Watershed Assessment for almost a year and still has not approved it. Yet, they tell us to submit the Watershed Protection Plan anyway. I think you can get an extension. I think you need to look at the Watershed Assessment before it goes in to EPD and understand what it's going to require you

to do. I think it needs to come back to this committee and have this committee recommend it to Council, because it is obligating the City to do certain things. Again, I say pay me in July.

2. Diane Schleicher states we should be paying our bills as we go. We need to figure out a way to pay it now if it's required. We also need to look at where our costs are in the Water/Sewer fund.
3. Paul Wolff states he would like to suggest to Council that we work this into next year's Water/Sewer budget.
4. Diane Schleicher asked Bill Lovett to see if we can't get an extension until August and then we can budget in July. Bill Lovett states he will ask for a 60 day extension.

D. Engineering Fee Proposal - \$18,765

III. COASTAL GEORGIA REGIONAL WATER PLANNING OVERVIEW MEETING

Monday, May 16, 2011, 4:30-6:00 P.M.

Richmond Hill City Center

1. Bill Lovett states he recommends having someone there. Both Paul Wolff and Bill Garbett state they plan on attending.
2. Bill Lovett states he was somewhat disappointed in Jim Kennedy's presentation a couple of months ago. I liked his theory but it's just a theory. I'm still very concerned with Tybee's potable water supply in the future. I just think that is something that we all need to keep in the front of minds, not the back, that this will be an issue in the future.
3. Bill Garbett suggested having Kelly from Hilton Head come and speak about Reverse Osmosis System that they have. I think we need to seriously start looking at this just as an investigation stage.

IV. NPDES (WASTEWATER DISCHARGE) PERMIT

A. Public Notice advertised and posted May 2, 2011

B. 30-Day Comment period

C. EPD revised Permit to:

1. Eliminate Mercury Testing
2. Included a Statement regarding Ocean Discharge
3. Recognized same test for multiple requirements

V. BELT PRESS FOR WWTP

Currently requested in FY 12 Budget

VI. Tybee Greenway/Bike Trail TE Grant – Grant application submitted and awaiting notice.

With no further business to discuss, Paul Wolff asked for a motion to adjourn. Bill Garbett motioned to adjourn. Paul seconded.

"A quorum of city council members may be present which would constitute a meeting."

NOTE: There wasn't any discussion on approving the minutes from the last meeting on 04/14/2011

Respectfully submitted by Karen Reese on 06/07/2011