



September 20, 2010

Ms. Diane D. Schleicher
City Manager
City of Tybee Island
P. O. Box 2749
Tybee Island, Georgia 31328-2749

RECEIVED
SEP 23 2010

BY:

RE: ALLEY 3 DRAINAGE AND PAVING IMPROVEMENT
FEE PROPOSAL

Dear Ms. Schleicher:

Hussey, Gay, Bell & DeYoung is pleased to present this proposal to provide engineering services associated with the referenced project. The general scope of work is the completion of services necessary to develop plans and documents for the completion of roadway and drainage improvements associated with redevelopment of Alley 3. The specific scope of work is as follows:

TASK A – SUPPORT SERVICES

1. Visit the site and meet with City representatives to define and better understand the extent and nature of the proposed project and to determine survey requirements.
2. Complete field surveys of the project area.
3. Prepare a sketch plan or plans showing parking, access and turnaround layout within the confines of Alley 3.
4. Present the sketch plan or plans to the City with an explanation of the benefits and drawbacks associated with the improvements.

TASK B - DESIGN

1. Upon approval of a project layout, develop construction plans for the improvements. This will include pavement improvements for parking, access and vehicular turnaround, replacement of drainage pipe from Chatham Avenue to the river (including junction box with tide gate), placement of bollards at the end of pavement, and a retaining wall along the east side of the right-of-way to support the higher adjacent ground. An estimate of cost for the improvements will be prepared.

2. Present plans and cost estimate to City for review and comment. Incorporate City comments into project plans and prepare final plans and specifications.

TASK C – PERMITTING AND CONSTRUCTION PHASE SERVICES

1. We will coordinate with the DNR and other agencies and obtain permits necessary to implement the project.
2. We will assist the City with advertising for bids, attend the pre-bid conference, review all bids and make a recommendation of award to the owner. We will review necessary shop drawings and requests for information submitted by the contractor. We will provide periodic site visits to determine that the contractor completes the project in reasonable accordance with the plans and specifications. We will review periodic pay requests submitted by the contractor and make a recommendation for payment to the City. We will prepare record drawings based on information provided by the contractor and provide required closeout documents.

We propose to complete the above services on an hourly basis in accord with the attached rate schedule. Fees for Task A – Support Services and Task B – Design will not exceed \$15,000.00 without your approval. Fees for Task C – Permitting and Construction Phase Services will be on an hourly basis. If requested, an allowance for these items can be provided after the project has been designed. We propose to begin work within 10 days of receipt of Notice to Proceed and to complete the work to the point of plan completion with 45 days of Notice to Proceed.

Your signature below will indicate your acceptance of this proposal.

We look forward to working with the City on this project. Please contact me or Bill Nicholson with any questions.

Sincerely,



WILLIAM H. LOVETT
President

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ACCEPTED BY: _____ DATE: _____



Hussey, Gay, Bell & DeYoung, Inc.
Consulting Engineers
Savannah, Georgia

SCHEDULE OF HOURLY RATES

January 2010

Principal Engineer	160.00
Professional Engineer (Testimony and Preparation)	185.00
Engineer IV	125.00
Engineer III	115.00
Engineer II	110.00
Engineer I	105.00
Assistant Engineer	100.00
Technician III	95.00
Technician II	90.00
Technician I	80.00
Landscape Architect	100.00
Senior Project Representative	72.50
Project Representative	65.00
Assistant Construction Technician	57.50
Permitting Technician	57.50
Environmental Scientist	105.00
Registered Land Surveyor	100.00
3-Man Survey Crew	125.00
2-Man Survey Crew	120.00
3-Man GPS Survey Crew	130.00
2-Man GPS Survey Crew	125.00
1-Man GPS Survey Crew	115.00
Hydrographic Boat and Equipment	60.00
Clerical	55.00