

INFRASTRUCTURE COMMITTEE MEETING AGENDA

May 22, 2008

DRAFT

Attendees: Eddie Crone, Paul Wolff, Joe Wilson, Bonnie Kline, Diane Schleicher, Bill Lovett, Jennifer Oetgen, John Dowell, Barry Brown, Woody Hemphill

Eddie Crone calls the meeting to order.

- I. Approval of the minutes of the previous meeting.
 - A. Paul moves to approve minutes from April 24, 2008. Barry seconds.

- II. Tybee Island Realty – Sewer Tap Issue
 - A. Mr. John O’Neil obtained his property in 1991. He contacted the city in 1994 when building on the property about running services to the property. He explains that in 1978 the property was annexed by the City of Tybee from Chatham County and they had 5 years to run services to the property. In 1994 the city decided that they were not going to run the service therefore Mr. O’Neil installed an irrigation system. The city had an obligation before and Mr. O’Neil would like relief of the tap in fee and a meter for the irrigation system. He would like the tap in fee for sewage to be reduced to what it was in 1994. He already has water service. He also needs a meter for the irrigation system which should cost around \$350.00 and would like the septic system disconnected at time of service. Paul Wolff moves to approve and Barry Brown seconded.

- III. Request to extend the deadline to 6/30/08 for qualifying for Senior Homestead Exemption Water and Sewer Rates
 - A. Some people do not qualify due to income. The maximum combined income is \$30,000.00 or less. Some do not qualify due to the fact that they have never applied. The extension will give those people more time to meet the qualifications.

- IV. River’s Inn Cabin Bid Results and Infrastructure Update
 - A. Woody Hemphill explains that the bids came in today and hopefully will be approved this evening or tomorrow. Delivery of the cabins should take place around the 4th of July. There will be 6 cabins situated around the pool and 2 lift stations. The water and sewer will cost \$5300.00 and the PVC piping will be \$18,800.00. There is \$200,000.00 in capital for the campground this year. That should cover the cost of the expansion give or take a few thousand dollars. Joe Wilson believes the electrical portion will cost \$32,000.00 - \$35,000.00. The electrical work is more than the city can handle in house therefore will be bid out. RFP’s will be sent out to the contractors. Paul Wolff moves to approve this work and Barry Brown seconds.

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V. FT. SCREVEN WATERLINES

- A. Preconstruction Conference May 28th; 2:00 PM; City Hall
- B. “Certified” As-Builts
 - 1. Would like GPS locate mapping for all lines and structures
- C. GEFA Loan Status
 - 1. Waiting for EPD to send documents such as the budget and scope of work that Bill Lovett had sent to EPD over a month ago. He says they we should have the loan documents next week and this has already been approved by council.
- D. Landfill Issues
 - 1. Need to follow up with Brannyn Allen

VI. WATER AND SEWER RATE STUDY

- A. Jennifer Oetgen has the proposal with options to choose from. The current debts are included along with \$5,000,000.00 for plant expansion. It shows the rates compared to other similar communities. Paul Wolff believes we should look into seasonal rate structures as well as tiered. Jennifer says that it is discussed in the proposal.

VII. TYBRISA STRAND UPDATE

- A. Change Order No. 16 - \$13,136.50 Credit
 - 1. This is to be approved at tonight’s Council meeting. The change order is for concrete and piping work that was originally in the contract but was not needed.
- B. Electrical Change Order
 - 1. In the contract there was an electrical line to be run behind Chu’s for a compactor. This was not needed as well and should be expecting another credit for that. Paul Wolff moves to approve and Barry Brown seconds the acceptance of a credit.

VIII. TE GRANT STATUS

- A. Butler Avenue Sidewalks
- B. DOT Contract
 - 1. The status is unknown at this time.

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IX. WASTEWATER TREATMENT PLANT

A. Wastewater Treatment Plant Expansion

1. Antidegradation Review

- (a) EPD Comments being addressed
- (b) EPD Should Concur and Justify Additional Discharge
- (c) Will require 30-day Public Notice

2. Plant Expansion

- (a) EPD is anticipating that Tybee's Plant will be Expanded
- (b) Next Step is DDR after Antidegradation Concurrence
- (c) Funding Source – SRF vs. GA Fund???
 - (1) SRF requires Environmental Review and Planning Document (3% + 2% closing)
 - (2) GA Fund requires only Environmental Information Document (EID) (4.1 – 1.0 = 3.1% + 0 closing costs)
- (d) DDR Fee Proposal Next Month

B. Watershed Assessment

- 1. Joe Richardson sampling
- 2. First set of Data Received
- 3. Sampling and Analysis to continue into fall of year

C. Phosphorous Study

- 1. EPD moving our written request for justification of a proposed phosphorous limit up the ladder
 - a. There have been more requests from other communities wanting to know why they need a phosphorous limit.

D. Grit Removal and Odor Control

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1. Submitted to EPD on May 14
 2. Undergoing In-House Review
 - a. Preliminary plans have been submitted to the City. This should be ready to bid within the next month.
- X. GROUNDWATER PERMIT
- A. Annual Average Permitted Limit 0.960 MGD
 - B. 2007 Annual Average 0.977 MGD
 - C. Mayor's Letter to EPD
 1. Have not received comments back from EPD yet.
 - D. Special Conditions NTP
 1. Bill Lovett explains that he has given the same Fee Proposal to Garden City and Pooler.
- XI. 14th STREET DRAINAGE AND RESURFACING PROJECT
- A. Diane wanted to let the committee know that there are 3 contractors interested in the job. She would like to get approval at the first meeting in June.

Paul Wolff motions to adjourn.

Respectfully submitted by Jackie Cary.