

INFRASTRUCTURE COMMITTEE MEETING AGENDA

January 24, 2008

Attendance: Charlie Brewer, Jackie Cary, Eddie Crone, Bill Lovett, Chantel Morton, Skip Sasser, John Redmond, George Reese, Diane Schleicher, Joe Wilson

I. TYBRISA SIDEWALKS CHANGE ORDER

- a. Motion to move grant until later was recommend by Paul. Eddie seconded. No objections.
 - i. Bill Lovett recommends delaying grant from DOT because they are taking an extended period of time, so we should add this work to Coastal Grading's change order.
 - ii. Bill recommends walking away from the \$56k from DOT so the Tybrisa / Strand project is not delayed
 - iii. Diane presented the overall Tybrisa/Strand Construction Project 2007-2008 budget overview to explain where dollars are coming from to cover expenses. John reviewed SPLOST money that has interest income sitting in bank which can be reallocated to be used as necessary

II. TYBRISA LOADING ZONE CHANGE ORDER

- a. Will provide more room (approx 3') for zone. Location (across from Chu's) is the same. Paul made the motion to recommend approval.
- b. Another loading zone was discussed by Atlantis Inn

III. ADA BATHROOM SITE WORK AND LANDSCAPING CHANGE ORDER

- a. This is a public bathroom as well.
- b. The irrigation system the contractor is requesting is also listed on the prepared budget overview.
- c. This change order will be on the next City Council agenda.
 - i. It includes rock, placement of rock / fabric around the lift station
- d. Motion to recommend approval by Paul based on engineers recommendation. None opposed.

IV. PARKING ON STRAND – RECOMMENDATION

- a. Only allow business deliveries and drop offs?
 - i. Discussion let to recommendation to not allow.
- b. Loss of some paying parking spaces would allow better flow of traffic.
 - i. Discussion regarding losing eight spaces was acceptable.
 - ii. Parking meters could be by Arby's & Southend Café
 - iii. There are 6 or 8 meters on Van Horne already; perhaps even on Polk Street by Public Works

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V. COMPACTOR AND LIFE GUARD TRAILER LOCATION EXHIBIT REVIEW

- a. Do we need electrical service to storage unit? Paved access?
 - i. All reviewed plans that Bill laid out. Conversation resulted in agreement that there is a need for electricity for the storage unit. Paved access is preferred.
 - b. Are two 6' x 12' parking pads sufficient for beach vehicle parking? Size okay? Do we need to remove the curb for easier access?
 - i. Conversations resulted in agreement that the pads are sufficient and the size is okay. Removing the curb would provide easier access for emergency vehicles. Perhaps signage can be put up to ensure emergency vehicle access only.
 - c. Do we need wired telephone service to trailer? Internet? Handicapped Access?
 - i. Discussion resulted in agreement that there is a need for wired telephone service and internet access.
 - ii. There needs to be a ramp to the platform for handicapped access.
 - iii. Discussion ensued about where guards can keep
 - d. Compactor exchange vehicle needs about 60' to access unit. City will have to restrict parking at certain times. Okay?
 - i. Bill presented the revised design of the compactor across the street. 55' to 60' is needed for truck to back up, pick up and come back to put it in place.
 - ii. Time for pickup was discussed and scheduling needs to be determined.
 - iii. It is okay to restrict parking during times as needed. A sign could be put up that stresses "towing enforced during X:00 – X:00."
 1. Paul would like Diane to talk to WM in order to maximize parking revenue
 - iv. Discussion took place regarding where the guards park...they usually carpool
- ◆ Once all is done, Bill will give the plan, landscape plan, concrete pad, etc to contractor for price. We will have that at the next Infrastructure meeting.

VI. FORT SCREVEN WATERLINE

- a. South Campbell water meter connections have been added.
 - i. George Reese is still waiting on the plans. He will review & see how many meters are accessible
- b. EPD has approved plans
 - i. Diane received a letter referencing the loan; however approval still needs to be confirmed. Paul will do some networking while he is in Atlanta.
- c. Ready to bid pending GEFA Loan.
 - i. Bill said they are ready to bid job when we give them the word. They can go ahead with the GEFA loan project before the loan is in place as long as we go with GEFA's guidelines. John prefers to hold until we receive word from GEFA.

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VII. BUTLER AVENUE SIDEWALKS

- a. Per Bill Lovett, DOT told him the contract is sitting on the commissioner's desk to be signed. Once it is signed by Tybee they have to do their work to get Federal funds in place. He recommended that all at Sav'h / Chatham Day should try to talk to as many people as possible.

VIII. WASTEWATER TREATMENT PLANT UPDATE

- a. Grit Removal and Odor Control
 - a. Under design
- b. Antidegradation Review
 - a. Per Bill, a concept design has to be submitted to EPD saying plant will go to 1.5 or 2.0 and additional discharge has to explain how the water will be reused
 - i. The only option is to take it to the Golf Course on Wilmington Island
 - ii. Treatment levels will be based on discharging to the ocean
 - b. Jennifer needs information from John
- c. Watershed Assessment
 - a. Waiting on EPD final approval for watershed plan – once Bill receives that they can start monitoring
 - b. Diane is working on applying for a grant to study and find source of bacteria in the beach. They are proposing using matching fund of what we are spending on Watershed Assessment.
 - i. An Authorization Resolution to go forward with grant is on the council agenda for tonight
- d. Phosphorous Study
 - a. Per George they started monitoring in January

IX. (PROPOSED) WATER CONSERVATION POSITION

- a. Chatham County-wide Position with cost share (\$17,000/annual estimated cost)
 - i. MPC is looking for a Water Conservation Officer to fulfill an EPD requirement. They will provide education throughout the county, the school system and work with us. Shared with 6 other cities, each would share the cost of \$17,000 if all sign up. Some EPD requirements / guidelines were reviewed by Bill. He still needs to review all of the guidelines / requirements which are somewhat confusing – especially how many meters have to be calibrated.

OTHER: Bill requested the rate study information that John & Diane asked about. Jan Fox did some work. Bill will look at data once he receives it. Paul has the tiered info he will send to Bill.

Diane noted that in order to help Vivian, Chantel took minutes for this meeting. Jackie will be doing minutes at following meetings.

MEETING ADJOURNED AT 5:05pm.