

CITY OF TYBEE PARKING COMMITTEE

MINUTES: September 22, 2010

ATTENDEES:

Council representatives: Wanda Doyle, Bill Garbett, Paul Wolff

Staff representatives: Diane Schleicher, Mary Hogan, Jonathan Lynn, Chantel Morton,
Pete Ryerson, Joe Wilson, Jennifer Wittendorf

GUEST(S):

None

APPROVAL OF MINUTES

Bill reviewed the Parking Policy discussed at the August meeting. Pete inquired about the Beach Sweep copied passes from the past week. Bill will discuss with Diane and Pete for clarification.

Paul made a motion that the Committee recommend Council approve the policy as written. Bill will work with Diane and Pete to make sure it is accurate. Wanda seconded the motion.

Paul made a motion to approve the August 24 Parking Committee minutes. Wanda seconded the motion. The motion was unanimous.

NEW BUSINESS

I. Holiday parking – Set Evaluation Criteria

Bill asked Chantel if she had discussed an evaluation process with the Better Hometown Board of Directors. Chantel reported that it was reviewed and two board members offered to help with setting the evaluation sheet for the businesses to fill out for the Committee to see how free holiday parking helps their business. A Board member had questions about the impact on businesses and good will from the city and various variables in regards to lose of revenue versus gained revenue from people not knowing about free parking. Jonathan recommended that the evaluation be put together by a balanced group. Chantel will have the evaluation form ready for the next meeting. Jonathan asked about the taping of free parking signs on the Pay & Display stations. Diane came to the Better Hometown Board meeting to discuss the way free parking is marketed this year. Chantel confirmed the Board agreed that they will make efforts with assistance from others to include the information in advertisements, Facebook pages, BHT Newsletter, replacing the entrance banner and the flashing sign at City Hall. Diane confirmed the message would be on the DOT sign if it is available at the time.

Bill discussed that the free parking came up late in the season and it needs to be discussed when the budget is being put together so there is plenty of lead-time. Paul personally does not feel it increases business, but that it is more of a public relations move for the City. Pete confirmed that during December parking is ample and the weather is a major factor.

Discussion ensued regarding metering Highway 80 and 1st Street. Joe mentioned he would like to see consistency in regards to parking across the Island. Joe said a GIS is coming up soon regarding metered spaces and suggested it be looked at. Paul would like to have the numbers available at the next meeting.

Bill requested Chantel send the evaluation sheet to the Committee after the next Better Hometown Board meeting so they can review it prior to the next Parking Committee meeting.

II. Review Parking in Memorial Park – Revenue Since July 2010

Pete updated the Committee that the last time a box was collected was from the end of July through the first week of September monies collected were \$350.00. There was a bike poker run

this past Sunday and Parking services had to go there to notify them that they had to pay for parking. The organization was cooperative. Diane confirmed that when reservations are made for the Park, the organizer is notified. Pete acknowledged the persons making the reservations may know, but they need to communicate with others participating. Joe confirmed his crew will be increasing the spaces from 35 to 47 pulling in straight. The cost will be approximately \$4,000 to fix this area. Diane reviewed the need to have a designated handicap spot. Joe confirmed one handicap space is required per 25 spaces. The handicap space, which actually uses 2 regular spaces, will be located nearest the access to the Pavilion.

III. Review Parking Signage on Side Streets Off Butler Avenue

Bill reviewed his observation that guests on 6th Street were having difficulty seeing the Pay & Display station. He shared pictures of signage on the side streets. Down Butler and Tybrisa the signs are perpendicular. The signs on the side streets off Butler are facing the street and vehicles may be blocking the sign. He recommends better signage on the side streets and perhaps have an outsider evaluate the situation. Pete confirmed part of the problem is that there are not sidewalks on the side streets and people walk in the street. He will reevaluate the signage to see how it can be better. Diane confirmed more cities are going to this system. Paul commented to address Bill's concerns. He suggested the signs be double-faced and the signs be perpendicular in order to make it more visible. Pete commented that most people are just looking around at the area not looking for the stations. Discussion ensued regarding the German Interns possibly working on parking situations. Wanda stated that there are many signs currently, people still have difficulty. Diane confirmed signage at the Pay & Display Stations on the side streets will be evaluated.

IV. Parking Lot Next to Gym

- **Review Location for ADA Space**

Diane confirmed ADA parking is being evaluated because at least one space is needed. The area where the TEMA trailers currently are is being considered to convert into a van accessible ADA space to make the lot compliant. Discussion ensued about the location of the ADA space and access to the breezeway at 5th Street. Wanda reported that the Veterans Memorial group has many people coming and they have wheelchairs. The first walkway will be that side of the Monument to the parking lot. There was question about the space near the breezeway being used for loading and unloading versus parking. Diane will review and report back to the Committee.

- **Decal Only/Metered**

Diane reviewed that the lot next to the YMCA is currently decal only parking. There are times that it could be used for metered parking since people are using it for Memorial Park and the beach. She would like the committee to consider the pay back. Pete confirmed that typically vehicles there have decals unless something is going on at the Cafeteria. The parking lot will remain only decal use because the investment for meters would be best for Highway 80. Jonathan will talk with Ray regarding the ADA accessible requirements. Joe reiterated the need for consistency with parking on the Island and enforcement.

Diane will revisit the calculations for metering spaces versus Pay & Display costs for the lots.

Jonathan reviewed issues with parking in the City right-of-way in the Tybee Island Rentals parking lot near Sundae Café. Cones are being placed in spaces on city right-of-way and there is a towing sign. Wanda requested that areas are identified. Paul and Wanda suggested that the Committee needs to spend time making recommendations prior it going to Council. Paul requested a letter be sent to property owners regarding parking in City right-of-way. Jonathan will talk with the property owner

regarding the cone and towing signs.

Pete requested clarification of right-of-way parking during Pirate Fest weekend. Jonathan confirmed that he sent a letter to the Private Parking lot operators last week that they can operate, but cannot charge due to the current ordinance. The committee confirmed they will revisit the ordinance and Parking Services should operate as they did during July 4 weekend.

OLD BUSINESS:

I. Coastal Regional Coaches Update

There was an article in the Savannah Morning News. Chantel has talked to Barbara and Alan to confirm the 10am and 5pm pickup, drop off times. This will be a trial run according to Barbara and they will run on the weekends. The stopping locations on the Island will be near the Lighthouse and at the Roundabout. If they do not get enough riders it will be reevaluated. CRC will be designing the flyer and Chantel will work with them to make sure the word gets out.

II. Information Hut / Kiosk Update

Joe has it on his schedule to move the Hut after Pirate Fest. Chantel is trying to confirm the paint and labor can be donated with Jane.

The meeting was adjourned at 10:05am.