

CITY OF TYBEE PARKING COMMITTEE

MINUTES: June 23, 2010

ATTENDEES:

Council representatives: Wanda Doyle, Bill Garbett, Paul Wolff

Staff representatives: Diane Schleicher, Jonathan Lynn, Mary Hogan, Chantel Morton, Pete Ryerson, Joe Wilson

GUEST(S):

None

APPROVAL OF MINUTES

Paul made a motion to approve the May 26 Parking Committee minutes. Wanda seconded the motion. The motion was unanimous.

NEW BUSINESS

I. Pay and Display Credit Card Usage

Bill inquired about what users are to do if the pay and display machines do not work. Pete clarified it is typically user error. The card must be swiped after they have pushed the buttons. The instructions are on the stations.

II. July 4 weekend parking

Mary addressed the committee regarding clarification for parking guidelines during the July 4 weekend. She asked if people could park in the right-of-way during this weekend if they have a pay and display stub, decal and / or nothing. Paul suggested doing something similar to the private parking lot guidelines, such as allowing parking in the right-of-way for those with a pay and display stub or decal on holiday weekends only. Joe confirmed that if "No Parking" signs are not posted, tickets cannot be issued. An ordinance can handle the right of way issue. In the meantime, Wanda suggested that Parking Services be able to allow parking in right-of-way for the weekend as long as there is a pay and display stub or decal.

Diane suggested "no parking" signs be posted where Jones narrows near Chatham on the right-hand side. Pete and Joe will meet to determine which blocks should have signs posted for public safety prior to July 4 weekend.

Joe has the contractor cleaning the area by the Fire Department for additional parking.

Mary notified the committee that the pay and display station by the police department is not working.

A staff member can be placed there during the July 4 weekend. Overflow parking near the Campground needs to be coordinated and confirmed. Mary will call Woody.

Paul notified the committee that meter near the Dog Park at Van Horne is missing.

Jonathan reviewed parking complaints about parking on the wrong side heading into Lazaretto Creek especially when the parking lot is full. The signs currently posted are located where Chief Price recommended because that is where the shoulder is wider. Diane asked Pete about having a pay and display station in the lot at Lazaretto Creek on the right side. Pete confirmed it would pay for itself.

Paul requested a parking space count and revenue estimate. Joe, Jonathan and Pete will meet on site to review and report back to the committee.

Joe wants clarification for enforcement purposes about where parking is allowed and not allowed.

Mary will follow up about locations where individuals are restricting parking on public property at the next meeting. The committee will need to determine and be clear about where parking is city right-of-way and where decal users are allowed to park as well.

OLD BUSINESS

I. Update on Parking Informational Sign at Entrance to Island / Sign in proposed FY11 Budget

Chantel reported to the committee that the entrance banner has been ordered and should be in this week. She will bring it to DPW for installation. The banner location will only be for a City message. Chantel told the committee that Denise Dubuque suggested having the banner closer to Breezy Point if this location does not work in the future.

II. Update on Change Machines

Mary confirmed Parking Services are putting more change in the machines and checking them more frequently. Paul reiterated that the businesses need to stop using the change machines. Mary will get stickers for the Pay & Display stations if necessary.

III. Update on Parking Ambassador Concept

Chantel reported this concept is being expanded beyond parking. It is for volunteers to be walking around between 14th and 17th east side of Butler provided answers to questions about things to do on the Island and parking. So far, people have said it is too hot to volunteer. She is conversing with the Visitor Center in case they would like to help. The parking hut is too big for the Park of Seven Flags and would need to be reconstructed. A message center can go in the Park of Seven Flags. The committee agreed that since this program is more than parking, Tybee Island Information Provider works. Joe suggested putting the hut by the Pier. Diane will talk with Chatham County to make sure we could use their electricity. Joe and Chantel will look at the location.

IV. Update Staffing Level for Parking Enforcement – In Proposed FY 11 Budget

Diane confirmed two new staff people have been hired in the FY11 Budget. Mary reported that extra staff will be starting July 4 weekend.

V. Update on Parking in Back River / Inlet Ave.

Diane confirmed the no parking signs have been installed. DPW added parking stops and relocated signage in the Inlet area. They also added an area in the middle so traffic flow is better and safety is improved.

VI. Review Proposed Decal Ordinance

Diane presented the latest version of the Decal Ordinance. Bill confirmed by adopting the presented ordinance, decals will still be issued for trailers. Diane confirmed that a flyer will be provided with instructions regarding trailers. Mary will look into her database to find those that have been issued a trailer decal in order to notify them. Jan can help her with this project. Wanda expressed her concerns regarding businesses not having a location for parking trailers. She would like to know where they should park. Paul suggested they find other arrangements. Wanda does not disagree, but she would like to know what these businesses should do. Diane reported that an individual in front of Sundae Café used space for storage out of convenience. The parking of this trailer created divots in the road. According to the presented ordinance, the trailers would have to move every 24 hours. The long term storage is being combated. Jonathan confirmed any business that has a private business cannot park in the city right-of-way which is not near their business. Paul made a motion to move ahead with the proposed ordinance and take to council. Wanda seconded the motion. The vote was unanimous.

Update on the Metering Memorial Park

Joe confirmed the pay & display pad is ready. He is waiting on the parking stops to come in for installation. Bill opened discussion for a policy regarding allowing people to receive parking passes when they reserve Memorial Park. Joe suggested there is consistency with all facilities. Bill agreed.

Chantel read the action items per Bill's request:

- 1) Everyone will continue to encourage businesses to come to City Hall for change.
- 2) Once the entrance banner comes in, Chantel will deliver to Joe for DPW to install.
- 3) Parking Ambassadors are changing to Tybee Island Information Providers through BHT.
- 4) Joe and Chantel will look at the area by the Pier for the Info Hut. She will talk to the Design Committee and recruit volunteers through the TITC and others.
- 5) During the weekend of July 4, parking will be allowed in the city right-of-way with a pay and display stub or a decal.
- 6) Jonathan is working on revising the parking ordinance in regards to holiday parking.
- 7) Joe is working on clearing the lot by the Fire Department to make room for more parking.
- 8) Mary will talk to Woody regarding the campground overflow area for parking.
- 9) Jonathan, Joe and Pete will meet to review parking at Lazaretto Creek.
- 10) Joe and Chantel will look at the location of the Information booth. Diane will confirm we can use the electricity at the Pier.
- 11) The proposed ordinance is going to Council the first meeting in July.

The meeting was adjourned at 10:05 am.